



KINGSWAY GENERAL INSURANCE COMPANY
THE SPECIALTY INSURER

October 4, 2007

PAC Authorization & VOID Cheque Submission

To All Brokers:

In our continuing efforts to provide brokers with efficient, accurate and timely service, we would like you to review our process in submitting applications for pre-authorized payments for all lines of business.

As stated in the Kingsway manual regarding PAC Authorization and Void Cheque submission:

A Kingsway Payment Authorization Form must be completed, signed by the bank **account holder** and submitted to the company with the New Business Application. A void cheque for the bank account to be debited for the instalment payment must be attached to the Payment Authorization Form. A photocopy of the cheque is also acceptable. Void cheques should comply with the attached specimen, or failing that, bank account details submitted on a document provided by the account holder's bank are also acceptable provided the bank stamps it.

Void Cheque Specimen

Mary Jane Smith 7120 Hurontario Street Mississauga, ON L5W 0A9	←Printed not Hand Written	Cheque # 761	Date _____
Pay to the Order of _____		/100Dollars	<input type="text"/>
BMO- Bank of Montreal Oakville Town Center 240 North Service Road W Tel: 905-849-6290 Oakville Ontario, L6M 2Y5 MEMO _____		As per _____	Security features included. Details at the back
761 12345 008 6789 211			

To obtain a copy of the PAC Authorization form, visit our web site at www.kingsway-general.com. Forms are located in the Broker Center under the “Business Forms” section. If you are not already set up with a user name and password to access the Broker Centre, please contact our Marketing Department at kgmarketing@kingsway-general.com.

Should you have any questions or comments regarding this process, please do not hesitate to contact our Accounting Department at 1-800-265-5458.

Thank you for your continued support.

Grace Kemp CIP, ACS
National Marketing Manager